BROOKES BIBLE COLLEGE

INFORMATION LITERACY PROGRAM

Basic Information Literacy Skills

I. Information Literacy Outcomes for the Students Graduating from The Brookes Bible College

By the end of their second year all Brookes Bible College students will be able to:

1) Determine the nature and extent of the information needed by

- understanding the parameters of the research assignment;
- formulating a thesis statement or research question that fits into the parameters of the research assignment;
- using library and internet sources appropriately to explore a topic with an awareness of the variety of types and formats of potential sources for information (e.g., scholarly and popular journals, books, websites, etc.).

2) Access information effectively and efficiently by

- selecting key words or phrases along with Boolean operators to create an effective search strategy;
- identifying, selecting, and using appropriate sources (i.e., they should be able to do an informed search on their chosen topic, using the library's catalog and other appropriate information resources—databases, encyclopedia, dictionaries, commentaries, concordances, websites, etc.);
- identifying and evaluating appropriate primary, secondary, and tertiary sources for scholarly work;
- extracting, recording, and managing the information and its sources for future reference.

3) Evaluate information and its sources critically and incorporate selected information into their knowledge base and value system by

- analyzing the content, structure, and technique of information sources;
- evaluating the reliability, validity, accuracy, authority, timeliness, and point of view/bias of information sources;
• choosing information relevant to their focus and audience;
• validating understanding and interpretation of the information through discourse with other individuals, subject-area experts, and/or practitioners.

4) Use information effectively to accomplish a specific purpose by
• synthesizing information from diverse sources to reach an informed conclusion;
• organizing information in a way that meets the requirements of the assignment;
• communicating the product effectively to others.

5) Understand the economic, legal, and social issues surrounding the use of information and accesses and use information ethically and legally by
• demonstrating an awareness of the social issues around the use of information: copyright, censorship, etc.;
• understanding and avoiding inadvertent plagiarism by acknowledging the use of information sources;
• understanding and correctly using the appropriate citation format, i.e., Turabian style.

II. Minimum Information Literacy Objectives for Students Who Participate in Completing an Assignment On Information Literacy, or in a One-Shot Session

1) To identify and evaluate appropriate primary, secondary, and tertiary sources;
2) To demonstrate awareness of library catalogues and online resources and of the values and limitations of each of these tools;
3) To incorporate the work of others (by quotation, summary, or paraphrase) in their research work concisely and effectively, using the Turabian citation style.

Information Literacy Outcomes

To achieve these objectives, at the very least, Brookes Bible College students who participate in completing an assignment on information literacy (e.g., an annotated bibliography), or in a one-shot session, will be able to:

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• define and articulate the need for information and formulate a research question;
• identify a variety of types and formats of potential sources for information;
• use library catalogs and other search tools beyond the web search engine;
• articulate and apply initial criteria for critically evaluating both the information and its sources (e.g., students will be able to at least differentiate between popular, scholarly, and commercial materials in a variety of formats such as books, periodical literature, and web sites, and between primary, secondary, and tertiary sources);
• acknowledge and cite the sources used in conducting research for an assignment using the Turabian citation style.

Source Documents:
